

METROPOLITAN EMPLOYEES BENEFITS ASSOCIATION (MEBA)  
Regular Meeting of Board of Trustees  
Embassy Suites  
Wednesday, April 23, 2008  
**MINUTES**

Jeff Bristow called the meeting to order at 2:30 p.m.

**1. Roll Call**

- Union Trustees:

*Classified Union Trustees:*

John Lynch (CAPO CSEA)

Dianna Mullen (FSD CSEA)

Cheri Smith (FJUHSD CSEA)

Alternate Trustee: Joe Ahlert (FSD CSEA)

Professional Staff Trustee:

Pat Prezioso (CSEA)

Absent: none

*Certificated Union Trustees:*

Karen Hall (FSTO)

Frank Weirath (CUEA)

Joyce Wills (BPTA)

Alternate Trustee: \_\_\_\_\_ (\_\_\_)

Professional Staff Trustee:

Steve Balentine (CTA)

- District Trustees:

Jeff Bristow, (Capistrano)

Ken Chandler, (La Habra)

Mark Douglas, (Fullerton)

John Fogarty (Brea Olinda)

Alternate: Sherry Hahn, (Capistrano)

Absent: Phil Fleming, Doug Kimberly, and Steve Wagner

Doug Kimberly, (FJUHSD)

Greg Magnuson, (Buena Park)

Barbara Ott, (Brea Olinda)

Steve Wagner, (OCHSA)

Alternate: Phil Fleming, (FJUHSD)

- Also Present: Pam Hoffman, Ron Riley, HUB; Gary Ward, Mercer

**2. Approval of Minutes**

- *Motion* - It was moved by Pat Prezioso, seconded by Mark Douglas, and approved without objection the minutes of March 26, 2008.

**3. Chairs Report**

Jeff Bristow welcomed the Board members and representatives to the meeting.

- *Vicenti, Lloyd & Stutzman (VLS) / Presentation of Audit Report for 2007-* Jeff Bristow introduced Ron Riley who in turn welcomed the representative from VLS who presented the 2007 MEBA Audit Report, Heather McGee. Mrs. McGee referred to the engagement letter explaining the new standards which created the fee increase for this audit year. According to auditing standards, VLS as the auditor, is to communicate the level of responsibility annually and other matters to the MEBA Board Trustees (handout). Mrs. McGee went over the items and noted that there is a disclaimer to the effect that the audit may not detect material fraud even though the audit is conducted in accordance with auditing standards. Everything appears to be in good order and no significant changes to accounting principles used by management during the fiscal year of 2007. Mr. Bristow expressed appreciation for the thoroughness of the report presented by Mrs. McGee.
- *Chairs' meeting with Mr. Steve Scott and Mr. Tim Snyder of Anthem Blue Cross* – Co-Chairs Jeff Bristow and Pat Prezioso met with the representatives from Anthem Blue Cross to review the past year's performance and additionally were able to secure a promise to release the \$50K

targeted for Health Risk Assessments (HRA's) to be used in any wellness program MEBA developed. The meeting was positive and indicative of Anthem Blue Cross' desire to maintain an excellent relationship with MEBA.

**4. HUB Report** – A copy of the HUB Report was distributed to all MEBA Board members.

*Administration*

- Ron Riley reported that April invoices were sent out last week and that eligibility is current.

*Finance/Accounting*

- Ron Riley reported that the attached payment approval is for April, 2008. The payment approval listing includes checks #3417 through #3441 totaling \$6,958,578.24 for Board ratification; and checks #3442 through #3452 (check 3445 was voided) totaling \$729,706.16 are presented for Board approval. Wire transfers for Delta Dental, dated April 4, 2008, through April 22, 2008, totaling \$109,950.05 are presented for Board ratification.
  - *Motion:* It was moved by Ken Chandler, seconded by Steve Balentine, and approved unanimously without objection, the April payment approval listings and wire transfers as presented.

*Additional Financial Data* – The MEBA fund balance, revenues exceeding expenses and additional financial data are included in the HUB report. The revenues exceeded expenses primarily due to timing differences and early receipt of dues from Capistrano and Brea Olinda Unified. The April financial statements reflect the \$169,879.00 received from Anthem Blue Cross, \$119,876.00 Performance Guarantee and \$50,000.00 marketing allowance.

*MEBA Audit* – The audit is complete and was presented by Heather McGee.

*CPEEHCC (California Public Employers/Employees Health Care Coalition)*

- *Board Meeting* – The next CPEEHCC Board meeting is on June 2, 2008, at the California School Employees' Association (CSEA) Orange Field Office.
- *Training Conference* – The Training Conference is on January 21-23, 2009, in Las Vegas. The conference is a very worthwhile event and it has good participation by the trusts that belong to CPEEHCC.

*Other*

- *CASBO* – The California Association of School Business Officials (CASBO) conference is coming up on April 27 and 28, 2008. The HUB booth will have MEBA information.
- *CSEA Conference* – MEBA was invited to the CSEA Conference.
- *MEBA Minute* – Please let Pam know of any changes.
- *Board Reference Manual* – Mr. Riley stated that Pam worked hard on the manual and has one manual left. It contains things like the participation agreement, Board policies, fiduciary liability policies, annual report and audit information. If you need a manual, please check with Pam.
- *Status of Annual Report* – The annual report will be ready for next Board meeting.

**5. Mercer Report**

- *Marketing Presentations* – Gary Ward stated that two marketing presentations were made. One at Charter Oak and the other at Ocean View. It was very difficult to present a stand alone with Blue Shield.

- *MEBA Manual* – Mr. Ward stated that HUB worked to update the trusts' handbook (manual) for the Retreat. Copies of Mercer's professional consultant contract should be included in the manual under item eleven. It is two pages and it is being handed out to be included in the updated manual.

## 6. **Committee Reports**

### *Governance/Marketing/Finance (GMF) Update –*

- *Marketing* – Steve Balentine relayed, in Doug Kimberly's absence, that interest in MEBA has been expressed by various teacher units and/or complete school districts. In order to accommodate the requests, the GMF will meet to coordinate and discuss strategy for presentations.

### *Medical Benefits/Wellness –*

- No Report

### *Wellness Committee –*

- *Meeting* – The Wellness Committee will meet at 4:00 p.m. after the Board meeting is adjourned to work on strategies to move forward with a wellness program.

## 7. **Old Business** – None.

## 8. **New Business** –

- *Comment* – Mark Douglas commented that he was pleased with how the Retreat and Wellness presentations went today. There is a feeling of accomplishment. Other Board members also agreed that the progress made today will help the Board to move forward with wellness presentations and to be proactive in implementing a wellness program.

## 9. **Closed Session** – None.

**Next Meeting:** The next regular business meeting will be held on Wednesday, May 28, 2008, at the Fullerton School District (elementary) Board Room.

The meeting adjourned at 3:30 p.m.

Respectfully submitted,

*Diana*

Diana Dorado, MEBA Secretary